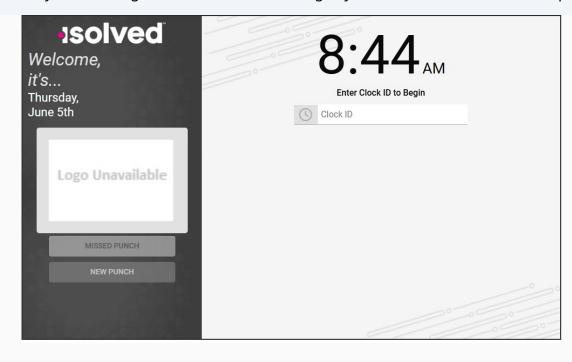
Submit An On Call Punch In The Virtual Clock



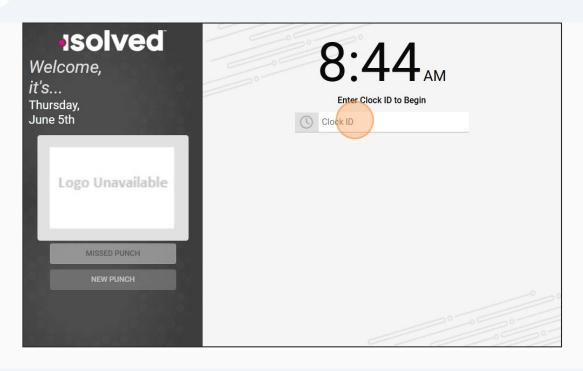
This walks through submitting an on call punch in the virtual clock.

Once the Virtual Clock has been set up within isolved
Navigate to https://connect.threadhcm.com
Every time you log in on the browser the Virtual Clock is set up on, it will take you directly to this screen.

If you need to go to the normal isolved login, you can Click "isolved" in the top left.



2 Click the "Clock ID" field and enter your Time Clock ID



3 Click "NEW PUNCH"

8:44

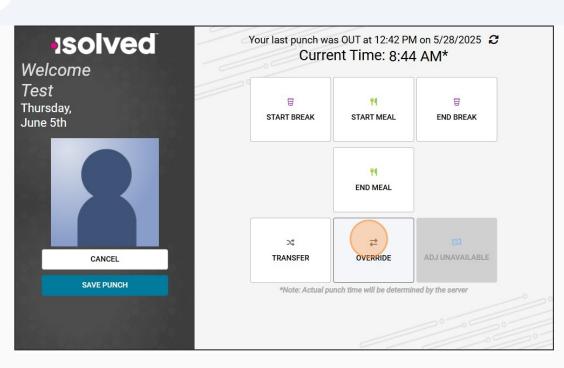
Welcome,
it's...
Thursday,
June 5th

September 19998

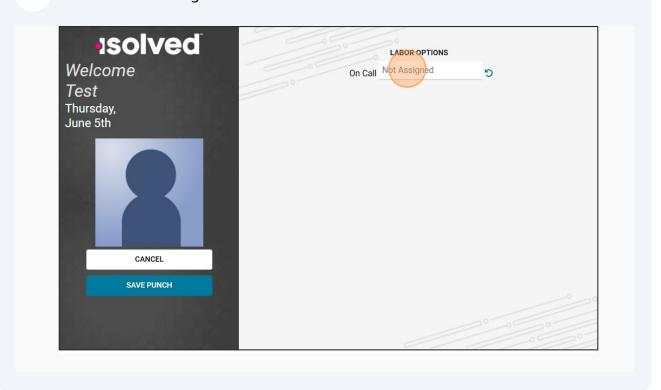
MISSED PUNCH

NEW PUNCH

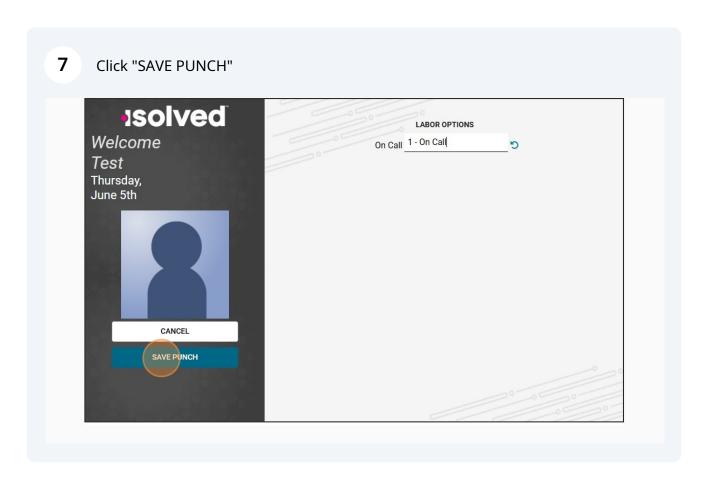
4 Click Override.



Click the "Not Assigned" field.



Select "On Call" LABOR OPTIONS Welcome Test Thursday, June 5th CANCEL SAVE PUNCH



Follow the same steps to punch out for the day.