

# Switch between different types of users in isolated

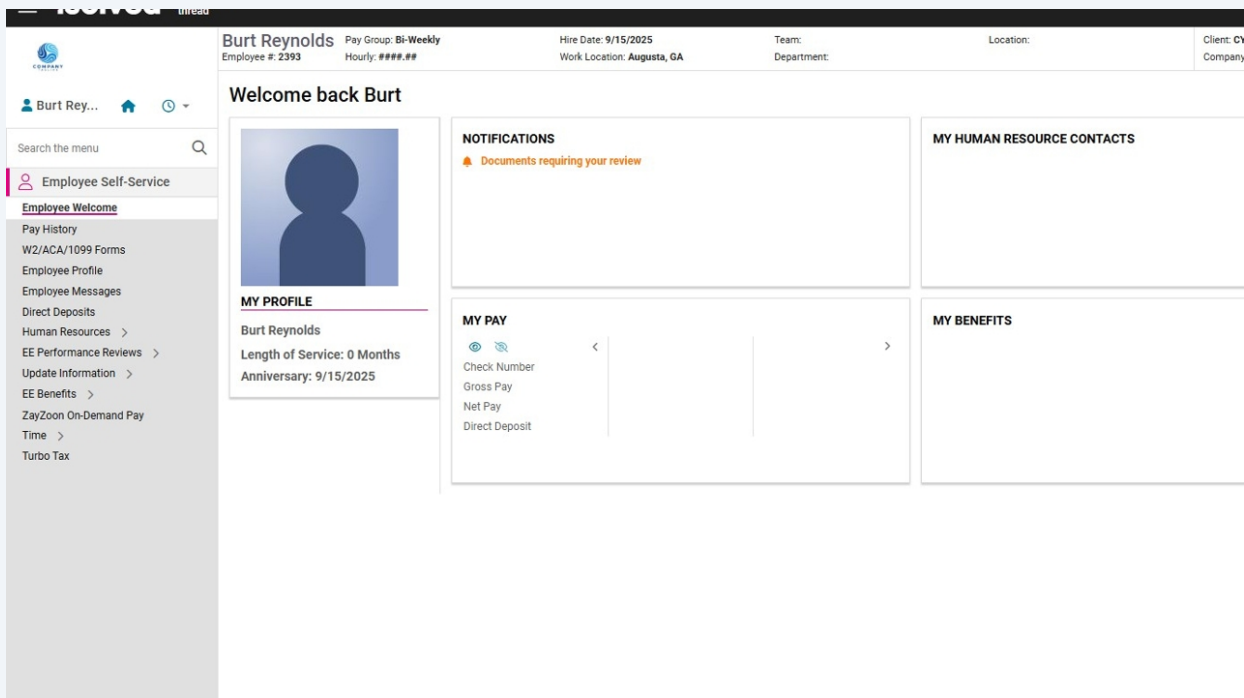


This quick guide walks through switching between multiple users if you have an Employee Self Service Account (Employee, Manager or Supervisor) and a Client User Account (Admin)

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When you're logged into isolated, you can easily switch between different types of users (Self Service which is an employee to Client User which is Administrative).

If you need to switch between Employee, Manager or Supervisor, you can do that in by clicking your name in the top left above the menu. There is also a guide in the Knowledge Base Library that shows this.



## 2 Click the initials in the top right

Delivered by thread

**Burt Reynolds** Pay Group: Bi-Weekly  
Employee #: 2393 Hourly: ###.## Hire Date: 9/15/2025  
Work Location: Augusta, GA Team: Location: Client: CYN22 - CynTech  
Company: Cynkar Technologies (Active)

**Welcome back Burt** [Isolated University](#)

**MY PROFILE**  
Burt Reynolds  
Length of Service: 0 Months  
Anniversary: 9/15/2025

**NOTIFICATIONS**  
🔔 Documents requiring your review

**MY PAY**  
Check Number  
Gross Pay  
Net Pay  
Direct Deposit

**MY HUMAN RESOURCE CONTACTS**

**MY BENEFITS**

## 3 Click Switch User

Delivered by thread

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Direct Deposit

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**MY BENEFITS**

**RC** (Active)  
**Ryan Cynkar**  
threadtest50@gmail.com  
[Manage account](#) [Log out](#)

**OPTIONS**  
👤 User Preferences  
👤 **Switch User**  
📄 Electronic Consent  
📄 Electronic Delivery-Tax Forms  
📄 Terms and Conditions

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Here you will see your Self Service Users and your Client Users. You will likely only have one of each.

#### Employee Self Service

● **Cynkar Technologies** 2393  
Reynolds , Burt  
✔ Authenticated on People Cloud

#### Client Users

 **rcynkarthreadtest**  
Cynkar, Ryan  
✔ Authenticated on People Cloud

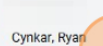
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Click the user you'd like to switch to


#### Employee Self Service

● **Cynkar Technologies** 2393  
Reynolds , Burt  
✔ Authenticated on People Cloud

#### Client Users

 **rcynkarthreadtest**  
Cynkar, Ryan  
✔ Authenticated on People Cloud

Log Out

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