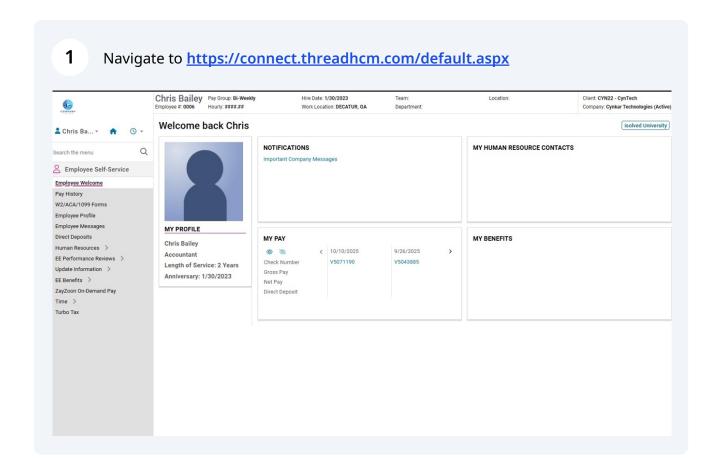
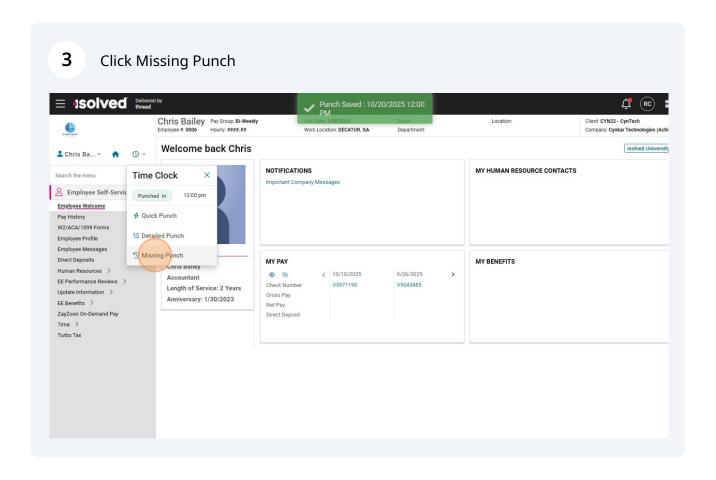
Submitting Missed Punches in Classic View - Employee



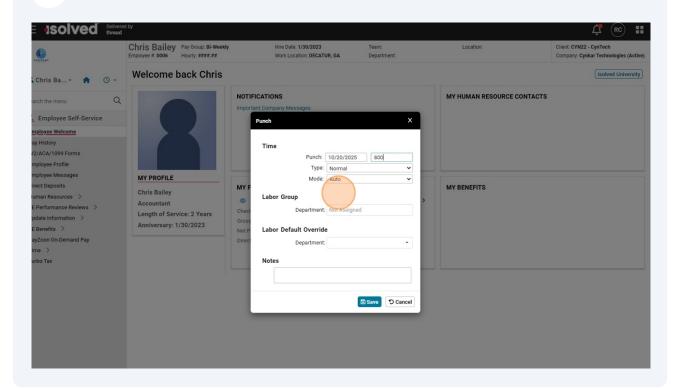
This guide shows how to submit missed punches. Depending on your setup, you may not have this option within isolved.



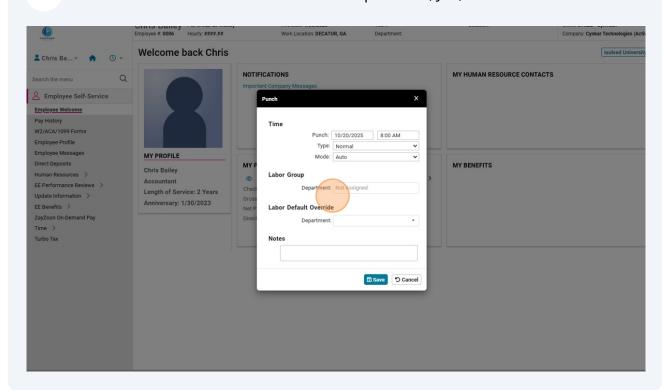
2 Click Here Punch Saved : 10/20/2025 12:00 PM ≡ •Isolved Delivered thread Chris Bailey Pay Group: Bi-Weekly Employee #: 0006 Hourly: ####.## Client: CYN22 - CynTech Work Location: DECATUR, GA Company: Cynkar Technologies (Activ Welcome back Chris isolved University NOTIFICATIONS MY HUMAN RESOURCE CONTACTS Q Search the menu Important Company Messages Employee Self-Service Employee Welcome Pay History W2/ACA/1099 Forms Employee Profile Employee Messages MY PROFILE Direct Deposits MY PAY MY BENEFITS Chris Bailey Human Resources > < 10/10/2025 EE Performance Reviews > V5071190 V5043885 Length of Service: 2 Years Update Information > Gross Pay Anniversary: 1/30/2023 EE Benefits > Net Pay ZayZoon On-Demand Pay Time > Turbo Tax



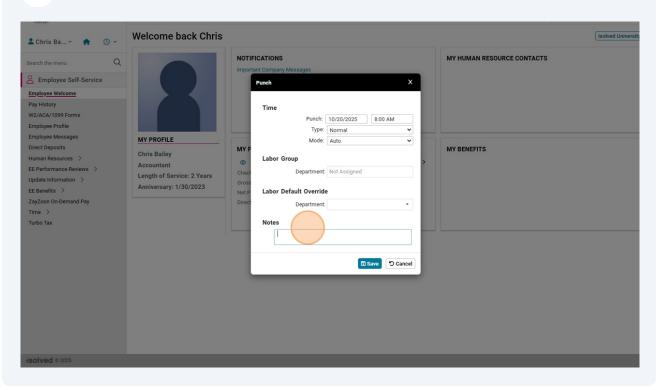
4 Enter the Date, Time and the rest of the details related to your missed punch.



You can also add Labor details such as Department, Job, or Location



Enter any notes



7 Click "Save" and this punch will be submitted to your manager, supervisor or HR to review.

