Navigate to Learn and Grow and Classroom Admin

1 Navigate to **https://connect.threadhcm.com/default.aspx**
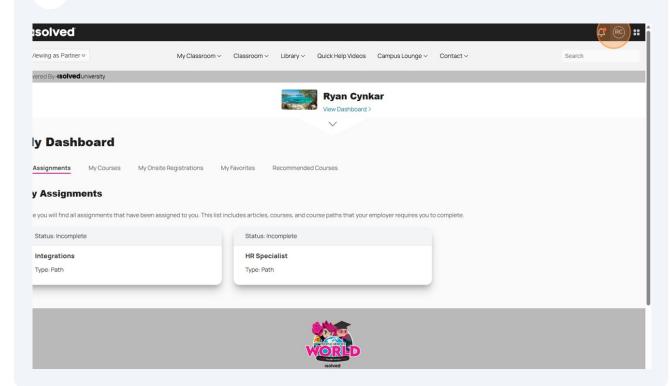
2 Click the squares in the top right.

3 Click Learn & Grow.

4 Once you get to the Dashboard. Click on your initial in the top right.

5 Click Classroom Admin.

6 From here you will have your full admin access to create and assign courses, paths and create everything needed to build out training for your employees.

Please reference the other guides for Learn & Grow for more guidance on how to build these items.

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Viewing as Partner ⌄   My Classroom ⌄   Classroom ⌄   Library ⌄   Quick Help Videos   Campus Lounge ⌄   Contact ⌄

| Dashboard |
| Course Content |
| Marketplace |
| Courses |
| Paths |
| Certificates |
| Assignments |
| Waiting Lists |
| **Testing** |
| Quizzes |
| Tests |

Crescent Payroll Dashboard

Total Users ⑦	Total Employees ⑦	Total
2,133	**21**	

Courses Completed ⑦	Badges Earned ⑦	Certif
11,174	**6,317**	

Paths Completed ⑦   Self-Studies Completed ⑦